



**Albert Robles Center for Water Recycling and Environmental Learning (ARC)
Administration and Learning Center Building
Rules and Regulations**

In order for the activities and facilities to be enjoyed by everyone, the following basic rules of good conduct must be observed:

A. Rules and Regulations- General

- a. All persons or organizations using a facility must abide by all municipal, county, state and federal laws and regulations.
- b. Unless specifically authorized by WRD, ARC will be closed and unavailable prior to 8 a.m. or beyond 5:00 p.m., weekends and the following holidays:
 - i. New Year's Eve
 - ii. New Year's Day
 - iii. Martin Luther King Jr. Day
 - iv. Presidents' Day
 - v. Cesar Chavez Day
 - vi. Memorial Day
 - vii. Independence Day
 - viii. Labor Day
 - ix. Columbus Day
 - x. Veterans' Day
 - xi. Thanksgiving Day
 - xii. Friday after Thanksgiving
 - xiii. Christmas Eve
 - xiv. Christmas Day
- c. WRD reserves the right to close facilities during normal business hours without notice.
- d. Responsible adults 21 years or older must be present at all times when groups of minors are using the facilities.
- e. Only service animals are allowed in the premises. Pets or other animals are not permitted on the premises, without prior approval.
- f. Unruly behavior such as, but not limited to, shouting, running, quarreling, fighting and profane language, or any conduct that interferes with the use of the facilities by others, or with the functioning of staff, are prohibited and subject to removal from the facility.
- g. Possession, under the influence of, or use of alcohol or drugs is prohibited. Alcohol may be permitted at events under certain circumstances as approved by WRD.
- h. No weapons of any kind, including but not limited to guns, and illegal knives are allowed on the premises.
- i. Use of skateboards, scooters, rollerblades and bikes are not allowed in or on WRD facilities.
- j. No bathing in the restrooms.
- k. No sleeping in the facilities.
- l. No loitering in or around the building.
- m. Personal hygiene and cleanliness are very important to WRD; persons having offensive odors will be asked to leave.



- n. Smoking or vaping inside or within 20 feet of WRD facilities is prohibited.
- o. Betting and/or any other forms of gambling is not allowed.
- p. Limited fee waivers may be available for pumpers and must be approved by the General Manager.
- q. Renters may be required to obtain and maintain liability and property damage insurance in amounts required by the WRD with WRD named as additional insured.

B. Rules and Regulations- Handbills (Fliers)

The following regulations shall apply to the distribution and circulation of personal or commercial handbills within the facility premises. Failure to comply with the regulations listed below shall be deemed to be a misdemeanor punishable by state law, accordingly. The regulations are as follows:

- a. Consent of Distribution. No person shall circulate, distribute or cause to be circulated or distributed any personal or commercial handbill without the consent of WRD.
- b. Distribution on Facility Premises. No person shall distribute or circulate, or cause to be circulated or distributed, any personal or commercial handbill on the roadway adjacent to the facility premises, to any person in an unparked vehicle, within ten feet of the facility entrance to a building; within ten feet of a marked or unmarked crosswalk; or on any portion of a driveway.
- c. Name of Distributor. No person shall circulate or distribute or cause to be circulated or distributed any personal or commercial handbill within the facility premises unless it bears conspicuously thereon the name, address and telephone number of the distributor or other person responsible for the distribution.
- d. Distribution on Motor Vehicles. No person shall circulate or distribute, or cause to be circulated or distributed, any personal or commercial handbill by placing it in or upon any motor vehicle parked within the facility premises.